

KENNY COMMUNITY SCHOOL

Family Involvement Plan (FIP)

2017-2018

PART I. SCHOOL FAMILY INVOLVEMENT PLAN REQUIRED COMPONENTS

A. KENNY COMMUNITY will jointly develop/revise with parents the school parent involvement plan and distribute it to parents of participating children and make available the parent involvement plan to the local community.

Activity	Due Date	By Whom?
PTO will plan and review yearly activities and programs that include student and family activities.	October 2, 2017	PTO board, Site Council, Principal Gibbs, Community Resource Liaison
Hard copies of the Family Involvement Plan (FIP) will be found the main office and on the school website. Notification will be made in the weekly school newsletter.	November 2017	Principal Gibbs, Community Resource Liaison
Site Council will review yearly programs which am to address student achievement.	On-going	Site Council, Principal Gibbs, Community Resource Liaison

B. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school’s participation under this part and to explain the requirements of this part, and the right of the parents to be involved.

Activity	Due Date	By Whom?
Our Curriculum Night, which is an overview of math, literacy, science and social studies by grade level. The newsletter, school website, school sign, school Facebook page, hallway monitor and robo call will be used to invite parents.	September 2017	Principal Gibbs, Community Resource Liaison, PTO

C. Offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement.

Activity	Due Date	By Whom?
The Site-Council meets at 5:00pm. The Kenny Foundation meets at 6:00pm. The PTO meets at 7:00pm. Usually on the first Tuesday of each month (unless otherwise noted)	On-going	PTO, Foundation, Site Council, Principal Gibbs, Community Resource Liaison, and ATP
Community Resource Liaison will train, implement and provide academic, family and community engagement activities to all families throughout the school year	On-going	PTO, Foundation, Site Council, Principal Gibbs, teaching staff, Community Resource Liaison
PTO events and meetings will be held at times and locations to meet the needs of all families	On-going	PTO, Foundation, Site Council, Principal Gibbs, Community Resource Liaison

D. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school plan under section 1112, schoolwide under section 1114 and the process of the school review and improvement under section 1116.

Activity	Due Date	By Whom?
The plans are reviewed at Site Council and PTO and are used as a framework for our work. Site Council and PTO member names and contact information is on our website and included in our school directory. School plans are presented at regular PTO meetings	September 5, 2017	Site Council, Foundation, PTO, Principal Gibbs, Community Resource Liaison and ATP

E. Provide parents of participating children –

- a. Timely information about programs under this part
- b. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet

c. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible

Activity	Due Date	By Whom?
1). Meet the teacher will be held in August before School starts. 2). Each team presents a curriculum overview and review of grade level standards at each monthly PTO business meeting. 3). Rotating grade level teachers will attend monthly PTO meetings	June 29, 2018	School teams, Principal Gibbs, Community Resource Liaison
Provide opportunities for parents to participate in their child's classroom in a variety of ways.	On-going	Community Resource Liaison, Teaching staff, Principal Gibbs
Community Resource Liaison will add classroom syllabus to the Kenny website, for easy access to classroom guidelines, expectations and agendas	September 2017 – On-going	Teaching staff provides information; Community Resource Liaison posts to school website

F. If the schoolwide program plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency

Activity	Due Date	By Whom?
Any person not satisfied with the plan can contact principal Gibbs or any member to the PTA board or the site council	On-going	Site Council, Foundation, PTO, Principal Gibbs, Community Resource Liaison
Site-Council will review the plan and be asked for advisory input	September 5, 2017	Site Council, Principal Gibbs, Community Resource Liaison

G. KENNY COMMUNITY will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in Minnesota (i.e., Minnesota Parent Center, Bloomington, MN).

Activity	Due Date	By Whom?
Kenny Website, weekly newsletter, school signs, hallway monitor, robo calls, Community Resource Liaison will provide opportunities for families to become more Involved	On-going	Community Resource Liaison, all school staff, current volunteers

PART II. REQUIRED SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

As a component of the school-level parent involvement plan, each school shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

- Conduct a parent/teacher conference in elementary schools, annually (at a minimum), during which the compact shall be discussed as the compact relates to the individual child’s achievement
- Provide frequent reports to parents on their children’s progress
- Provide parents with reasonable access to staff, opportunities to volunteer and participate in their child’s class and observation of classroom activities

Activity	Due Date	By Whom?
Open House and curriculum overview	September 2017	Classroom teachers, Specialist staff
Fall conference and Individual Learning Plan goal setting	October 2017	Classroom teachers, School Social Worker
Report Cards and the end of the 2nd, 3rd, and 4th quarters	On-going	Classroom teachers, Specialist staff
We encourage volunteers through robo calls, parent meetings, the weekly newsletter, school website, hallway monitor and Community Resource Liaison	On-going	PTO, Community Resource Liaison, all school staff

BUILDING CAPACITY REQUIREMENTS FOR INVOLVEMENT

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted under this part

- a. Shall provide assistance to the parents of children served by the school or local educational agency, as appropriate, in understanding such topics as the State’s academic content standards and State student academic achievement standards, State and local academic assessments, the requirements of this part, and how to monitor a child’s progress and work with educators to improve the achievement of their children

Activity	Due Date	By Whom?
Kenny staff explains expectations, curriculum, grade level standards, and assessment information in cooperation with the Community Resource Liaison	On-going	All licensed staff
Newsletter articles from the Principal in cooperation with the Community Resource Liaison and school secretary	On-going	Principal Gibbs, Community Resource Liaison, School Secretary
Various ECFE classes, some of which are in the evening or on weekends	On-going	ECFE staff

- b. Shall provide materials and training to help parents to work with their children to improve their children’s achievement, such as literacy training and using technology, as appropriate, to foster parental involvement

Activity	Due Date	By Whom?
Family reading night, Academic nights found appropriate, CPEO, and potential academic focused speakers	On-going	PTO, MN Reading Corp Members, Community Resource Liaison, ATP
Grade level teams present at monthly PTO meetings	On-going	Teaching teams
PTO, sponsored parent education presenters	On-going	PTO, Community Resource Liaison, Principal Gibbs

- c. Shall educate teachers, pupil services personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school

Activity	Due Date	By Whom?
Turkey Bingo – in lieu of the November PTO meeting, this family event is held at Richfield Lutheran Church which is in one of the areas with higher poverty in our attendance area	November 14, 2017	PTO, Principal Gibbs, Teacher volunteers, Community Resource Liaison
Kenny Fall Festival, Fit N' Fun Walk & Spring Carnival	Yearly	PTO, Community Resource Liaison
Kenny Variety show	Yearly	PTO, Community Resource Liaison, Teachers, Support Staff, Parent Volunteers

- d. Shall, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, the Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children

Activity	Date Due	By Whom?
N/A	N/A	N/A

- e. Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language parents can understand

Activity	Due Date	By Whom?
Students who have a language other than English receive district communications in the language spoken in the home. This is tracked through our ELL Waivers and via Discovery	On-going	School Secretary, School Social Worker, ELL teacher

- f. Shall provide such other reasonable support for parental involvement activities under this as parents may request

Activity	Due Date	By Whom?
Parents can contact any staff member or Family Liaison to schedule a meeting	On-going	All Staff members
The Kenny Community Resource Liaison and School Social Worker(s)	On-going	Community Resource Liaison, School Social Worker(s)
The Kenny School Principal, Community Resource Liaison	On-going	Principal Gibbs, Community Resource Liaison

g. May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training

h. May provide necessary literacy training from funds received under this part if the district has exhausted all other reasonably available sources of funding for such training

i. May pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions

j. May train parents to enhance the involvement of other parents

k. May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, to maximize parental involvement and participation

l. May adopt and implement model approaches to improving parental involvement

m. May establish a district parent advisory council to provide advice on all matters related to parental involvement in programs supported under this section

n. May develop appropriate roles for community-based organizations and businesses in parent involvement activities

PART III ACCESSIBILITY REQUIREMENTS

In carrying out the parental involvement requirements of this part, districts and schools, to the extent practicable, shall provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children,

